PracticeMaster

Outlook alone is not enough to manage your firm's contacts and calendars. PracticeMaster organizes your firm by combining matter calendaring and scheduling, efficient contact management, comprehensive conflict-of-interest searches, and document management for every area of practice.

Reliable Software. Trusted Service.

Tabs3 billing, financial, and practice management software is an integrated suite of products using the same design and terminology. That makes it easy to use, and easy for back office staff to support their attorneys. Clients are so satisfied that 9 out of 10 recommend Tabs3 to other firms. Our highly trained support team has a client satisfaction rating of over 98 percent.

Your matters have never been this organized.

The Matter Manager shows client information and a timeline of activity for any matter – emails, documents, fees, appointments, costs, research notes, and more. Pull up a billing summary to quickly see what's been billed, paid, and the balance of the client's trust account.

A calendar for attorneys.

With a firm-wide calendar, view appointments by day, week, or month. Use Calendar Plans to set jurisdiction and matter specific due dates and reminders. Find appointments fast by color-coding them by staff member or type of activity. Integrates with Outlook.

Document assembly that saves time.

Use information you have already entered into PracticeMaster to fill in the blanks for common documents using Document Assembly (Microsoft Word or HotDocs required). You quickly end up with a final document to review. Document Assembly can automatically bill for any document.

Manage documents and find them fast.

Let PracticeMaster name and file documents so nothing gets lost. Check out a document so that no one else can edit it, and retain previous versions to view or reuse content. Easily import your documents to get started, then use plug-ins to save directly from Word, Excel, Windows Folders, Adobe Acrobat/Reader, and more. You can also add searchable, scanned documents from ScanSnap. Worldox and NetDocuments integrations mean you can synchronize client information with your preferred document management software.

Fast conflict-of-interest searches.

Determine if the firm can take a case by instantly identifying possible conflicts for everyone in your firm. Search clients, contacts, documents, emails, related attachments, and more.

Automate common tasks with workflows.

Use WorkFlows to automatically create reminders after performing an action, and to start tasks, like sending an email or adding an appointment.